

# GRADUATION APPLICATION

**Step 1:** PRINT or type your information neatly and your name exactly the way you want it to appear on your diploma on the application below.

**Step 2:** Take the filled out application to all of the offices listed with their room numbers at the bottom of the application.

**Step 3:** Return completed application & payment receipt to the Office of the Registrar, SAC Room 114 as soon as possible.

## IMPORTANT NOTES

- All diplomas will be available or mailed directly to graduates approximately 6 to 8 weeks after graduation, provided that ALL GRADUATION REQUIREMENTS HAVE BEEN MET. It is your responsibility to assure that you have met all of the graduation requirements.
- Diplomas are mailed in a sturdy 13 1/2" x 11" cardboard envelope.
- Students designated as "Honors Graduates" in their program for the graduation ceremony will be selected based on the cumulative GPA from the term prior to the graduating term, but Honors appearing on the diploma are based on the cumulative GPA from the graduating term.

Name (First, Middle, Last) – **PRINT NEATLY and EXACTLY HOW YOU WANT IT TO APPEAR ON THE DIPLOMA** -

Student ID# (DSI#)	Current Term/ Graduation Term	Campus	Cumulative GPA

  

Phone Number	Email Address

## CHECK ALL THAT APPLY:

### Student Status or Campus Standing

- Campus Student
- DVU Center Student (Center \_\_\_\_\_)
- On-Line Student

### Graduation Ceremony

- YES**, I will attend the ceremony\*.
- \*Note the consent to be photographed above the signature line below.
- NO**, I will not attend the ceremony.

### Graduation Fee (Campus, DVU, & On-Line Students)

- (Pay in the Student Finance Office, Room SAC 204)
- \$60.00** - Cap and gown fees not included.

### Associate Degree

- Electronics and Computer Technology
- Health Information Technology
- Network Systems Administration
- Web Graphic Design

### Diploma

- I will pick up my diploma. (*Apartment dwellers with small mailboxes should use this option – see important note above about envelope size*)
- I want my diploma mailed to the following address (**PRINT or TYPE NEATLY!**):

### Bachelor's Degree

- Biomedical Engineering Technology
- Business Administration
- Concentration\*: \_\_\_\_\_

\*(Acct; BIS; Fin; HS Mgt; Hosp Mgt; HR Mgt; Oper Mgt; Proj Mgt; Sales & Mark; Sec Mgt; SBME; Tech Comm)

- Computer Engineering Technology
- Computer Information Systems

Track\*: \_\_\_\_\_

\*(Bus/Mgt; Comp Forens; Database Mgt; Info Syst Sec; Syst Analysis & Integ; Web Dev & Admin)

- Electronics Engineering Technology
- Game and Simulation Programming
- Information Technology
- Network Communications Management
- Technical Management

Concentration\*: \_\_\_\_\_

\*(Acct; BIS; Crim Just; Fin; Gen Tech; Health Info Mgt; HS Mgt; Hosp Mgt; HR Mgt; Oper Mgt; Proj Mgt; Sales & Mark; Sec Mgt; SBME; Tech Comm)

Street Address Apt. # (See note above about diploma envelope size)

City State Postal Code Country

*Read Carefully and Sign Below: I certify that the information contained on this form is correct to the best of my knowledge and I authorize DeVry University to provide verification of my graduation date and program of study upon request. I also consent to the use of my name in the Commencement Program and to being photographed during the event. I understand that such photographs may be used by DeVry University in marketing and promotional materials.*

Signature Date

### ▼ Do not write below this line. For office use only. ▼

<p><b>CAREER SERVICES, Room 213</b></p> <p>Registered on Hire DeVry <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Submitted Resume <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Met with Career Advisor <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Staff Initials _____ Date _____</p> <p><b>STUDENT FINANCE, Room 204</b> (Not Applicable for DUAA Graduates)</p> <p>Payment of \$ 60.00 submitted on _____ Date _____</p> <p>Receipt or Authorization # _____</p> <p>Staff Initials _____ Date _____</p>	<p><b>INTERNATIONAL STUDENTS, Room 2111</b></p> <p><input type="checkbox"/> Met with International Advisor</p> <p>Staff Initials _____ Date _____</p> <p><b>RECORDS, Room 114</b></p> <p>Graduation Date: _____</p> <p>Program Code Confirmation: _____</p> <p>GPA Confirmation: _____ Honors: _____</p> <p>Diploma Mailed <input type="checkbox"/> Yes <input type="checkbox"/> No Date _____</p> <p>Staff Initials _____ Date _____</p>
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